



PART ONE:

SECTION C – PUPIL POLICIES

(2) Pastoral Policies

C(2) 5 - BEHAVIOUR

This policy must be read in conjunction with the following policies:

Anti Bullying Policy

Equal Opportunities Policy

Good Practice for staff in Section G

This policy is applicable to all children in the school including those in the Early Years Foundation Stage

Good Behaviour is behaviour that does not disrupt the learning opportunities of others and does not hurt or interfere with their safety. It means respect for other people and their property. Children learn best when they are clear about what they are supposed to do and when they are consistently encouraged to do it.

The aim of this policy is to assist all members of the school, community, adults, children and parents in helping to fulfil the aims of RGS Dodderhill by achieving high standards of behaviour in all areas of school.

The school has a duty under the Equality Act (2010) to ensure that the needs of all pupils are accommodated as far as is reasonable. This policy details the positive support to encourage good behaviour and the sanctions that are available to staff to manage misbehaviour. Pupils should be aware that they may face disciplinary action if they are found to have made malicious accusations against staff. All sanctions must be recorded in the book on the notice board in the staffroom. Staff should contact parents if misbehaviour is either serious, i.e. warrants a detention or is persistent.

The Heads of Section (Pre-Prep, Prep and Senior), are responsible for behaviour issues in their sections

Expectations for older pupils are laid down in the School Rules, the basis of which is the need for mutual respect.

Expectations for children with specific difficulties e.g. attachment disorder, Aspergers syndrome etc must be modified to reflect the severity of the condition and the guidance given by the Learning Support coordinator

All children have a right to expect a well-ordered environment, which is conducive to learning and development. This right can only be provided in circumstances where all individuals accept their obligation to respond to the high expectations set by staff and to honour the School Rules.

Corporal punishment is explicitly prohibited at RGS Dodderhill.

Physical intervention is used only to prevent an immediate danger of personal injury to, or an immediate danger to the property of a person including the child herself. All incidents of physical intervention should be recorded in writing and parents and/or carers must be informed



on the same day, or as soon as reasonably practicable; parents will be informed and may, at their discretion come in to discuss the incident or to collect their child.

Rewards

All teachers reward and encourage in a range of ways including:

- Verbal and written praise as reinforcement of good behaviour or good work
- Positive verbal comments to parents
- Recognition in assemblies, reports and record books e.g.
 - presentation of certificates received for outside and school activities in the weekly section presentation assembly and whole school assembly
 - form tutor comment about a good performance in a concert or play on the termly report
 - entry in the achievement section of the weekly school bulletin for a school based individual or team success e.g. Y8 Salter's science winners

In addition a variety of specific rewards is used to encourage children to behave well including:

- A smiley face on good work or stickers/stamps/stars etc, Reception – Year 6
- Credits for very good work or a specific contribution such as in Headmistress's assembly

Distinctions for excellence in achievement in a particular subject or project i.e. Y7 study of Droitwich

- Credits

Reward boards in Year 2 – 4 to praise good behaviour throughout the day. Also have warning system of think, one missed play time and debit.

Credits in all areas of the School contribute to House Points and a House Cup is awarded each term at the Final Assembly.

The children who gain the highest number of credits each term are awarded a certificate at Final Assembly.

On Speech Day prizes, cups and certificates are awarded for individual subjects (Y11 and Y6), achievement and attitude & commitment to work. Cups are also awarded at these events for drama, music, sport and service.

At Presentation evening in November Y11 and former Y11 girls receive their Duke of Edinburgh Certificates and GCSEs

School credit sheets are stuck in homework diaries and credits are awarded for good or improved work. A system of bronze, silver, gold, platinum and diamond certificates are awarded as follows in the Prep and Senior School:

Bronze	15 credits
Silver	20 credits
Gold	25 credits

In Reception the awards are as follows:

Bronze	15 credits
Silver	15 credits
Gold	20 credits



Certificates are awarded in whole school assemblies and girls also receive the appropriate level lapel badge for their blazers.

Sanctions

It is hoped that children will respond to positive encouragement, rewards and high expectations but when they fall short of the expected standards inappropriate behaviour is discouraged by:

- reminding them of our expectations and giving them the chance to improve
- allowing time to 'calm down'
- providing positive role models which make our expectations clear
- starting each day afresh with new chances and new opportunities
- giving time to listen and asking what could have been done instead

- making sure that the consequences of inappropriate behaviour are known to all
- giving debits (Reception – Y11)

In the event of persistent misbehaviour the following sanctions are used:

- Warning
- Time out from the group or remove to another class
- Sending the child to the Heads of Section or the Headmistress
- 3 debits = detention

If there are incidents of poor behaviour, teachers will record their concerns and the action they have taken on an email and pass them to Form Teachers who will keep a copy. All major and repeated concerns are passed to the Heads of Section/School/Headmistress immediately. Children who fail to abide by the School Rules will be subject to the following sanctions.

In class – for incidents of repeated bad behaviour

The class teacher will keep in the pupil at break or lunchtime.

Around the school – incidents of bad behaviour

Children will be dealt with immediately and incident reported via email to the Head of Section, tutor and Headmistress

Children will be put in detention

Use of mobile telephones

- Only those children who use public transport should bring mobile phones to school. Their phones can be left at the school offices for safekeeping during school hours [8.00am – 6.00pm] or locked in their lockers
- Any girls caught using a mobile phone during school hours [8.00am – 6.00pm] will be given an after school detention, unless they are supervised in an after school club
- The school will not be held responsible for the safety of mobile phones other than those handed in by authorised children.

If the bad behaviour continues:

Parents will be invited to school for a discussion with the appropriate Heads of Section/Headmistress and or the Head

Pupils will be placed on 'Behaviour Report'



In extreme cases pupils will be given a 'Head's Detention' after school from 4 – 5pm on Friday For very serious misdemeanour or a series of offences such as bullying:

An internal suspension, i.e. the pupil will be supervised at all times by staff and is required to work on their own and generally be isolated from their peers.

Parents are always asked to come to school to discuss the matter prior to the suspension.

For an incident involving tobacco or alcohol, swearing at a teacher, fighting, bullying or as a final resort:

A pupil will be sent home for a very short time to 'cool off' or distance herself from a problem. [Informal suspension]

Parents are required to bring the pupil back in to school to discuss their behaviour

An internal suspension will follow.

For repeated similar offences or a serious individual incident:

Formal suspension for a limited period of no longer than one week

Parents are required to discuss their child's behaviour and agree strategies for successful re –integration

EXCLUSION

It is hoped that it will never be necessary to exclude a child, however, children may be permanently excluded or their parents asked to remove them from Dodderhill when

- they continually interfere with the harmonious running of the school.
- they are judged to be a threat or danger to other children
- they have shown themselves incapable of accepting school **discipline or for very serious incidents** such as the misuse of illegal substances
- in the case of children excluded, parents will have the right to appeal.

CONCLUSION

This policy and its implementation will be reviewed regularly. We want RGS Dodderhill to continue to be a happy place where every child is able to make the most of all the opportunities that are offered.